

**Board of Registration of Real Estate Brokers and Salespersons  
1000 Washington Street, Boston, MA 02118  
Minutes of November 20, 2018**

**Members Present:**

Kevin Sears, Chair, Industry Member  
Stanley Zoll, Public Member  
Peter Ruffini, Industry Member

**Administrative Staff Present:**

James O'Connor, Board Counsel  
Kristin Mitchell, Program Coordinator

**Public Present:**

Kevin Sears, Chair, opened the meeting at 10:37 AM.

**Evacuation Procedures:** James O'Connor reviewed the Evacuation Plan.

**Vote on Minutes of September 18, 2018:** A motion to table the minutes was made by Stanley Zoll, seconded by Peter Ruffini and unanimously adopted by the Board.

**Executive Director's Report to the Board:**

- (a) Kristin Mitchell reported on the status of the board and the update on when the new Executive Director was supposed to begin

**Board Counsel, Report to the Board:**

**Executive Session – Closed Session under MGL ch. 30A, Section 21 - Good Moral Character**

A motion to enter into Executive Session – Closed Session under MGL ch. 30A, Section 21 - Good Moral Character was made by Peter Ruffini, seconded by Stanley Zoll and unanimously adopted by the Board.

**A motion to enter into Final Decision and Order – Quasi-Judicial: Closed Session under MGL ch. 30A, Section 18 was made by Peter Ruffini, seconded by Stanley Zoll and unanimously adopted by the Board.**

- a. 2016-000695-IT-ENF (RS) – The Board imposed discipline

A motion to enter Open Session was made by Peter Ruffini, seconded by Stanley Zoll and unanimously adopted by the Board.

**Topics not reasonably anticipated by the Chair**

**List of Documents:**

- 1. Agenda dated November 20, 2018

Peter Ruffini made a motion to adjourn the meeting at 12:26pm, seconded by Stanley Zoll and unanimously adopted by the Board.

Kevin M. Sears

Kevin Sears, Chair, Real Estate Brokers and Salespersons Board